

YESTERDAY, TODAY & FOREVER

CHAPTER MEMBER

CANDIDATE INFORMATION PACK



LINCOLN
CATHEDRAL



WELCOME



THE VERY REVD
DR SIMON JONES
DEAN OF LINCOLN

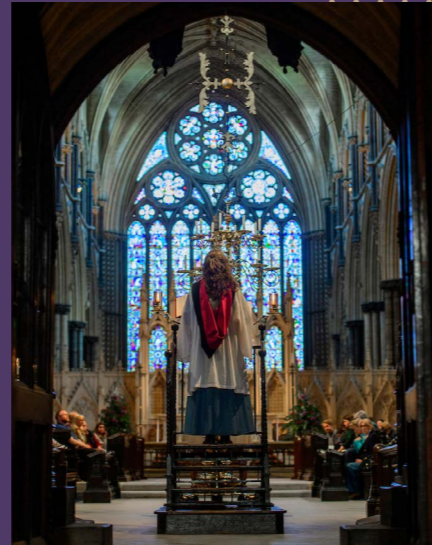
Thank you for your interest in becoming a member of the Chapter (Governing Body) of Lincoln Cathedral.

At a significant and exciting time in the life of Lincoln Cathedral, the Cathedral Chapter is looking to appoint new non-executive members with a range of experience and expertise. Drawing on a growing sense of confidence within the Cathedral community, and a genuine desire to embrace new opportunities and challenges, those appointed will play a key role in enabling the Cathedral to fulfil its strategic priorities in the next period of its history.

Worship and mission are at the heart of the Cathedral's life. It aspires joyfully to proclaim the love of God in worship, outreach, service and welcome to all. In a five-year strategy document published in 2022, the Cathedral committed itself to six strategic themes: 'Shared endeavour; Worship and mission; Learning and discipleship; Financial and operational sustainability; Welcome and hospitality; and Partnerships'. As I take up the role of Dean, one of my priorities is to work with the Chapter and Senior Leadership Team to translate these into specific objectives for the short, medium and long term.

Details of how to apply can be found in this brochure. The closing date for applications is Monday 2 December 2024. I would be very happy to have an informal conversation with potential applicants. To arrange a time, please contact the Dean's EA, Katie Grainger on deansoffice@lincolncathedral.com or 01522 561 611.

Thank you, again, for your interest in this post.



ABOUT LINCOLN CATHEDRAL

Lincoln Cathedral has been a striking presence above the city for more than 950 years. It is, first and foremost, a working church and hosts a minimum of three services every day of the year, at least one of which is usually sung by our world-renowned choir.



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It is the seat of the Bishop of Lincoln and the mother church of the Diocese, and each year it hosts many county-wide services of celebration, commemoration and memorial.

It is a place of pilgrimage, where people come to seek God, to learn more about faith, or to take time out of a busy day for quiet reflection. It is a place of welcome and hospitality where all, of any faith or no faith, are encouraged to feel at home.

Lincoln Cathedral is also a world-class heritage visitor attraction, and hundreds of thousands of people visit annually to learn about the rich history of the building and the fascinating stories of the people that have brought it to life over the centuries. Our volunteer guides provide floor, roof, tower and other specialist tours throughout the year and the building plays host to a wide range of exhibitions, events and concerts.

The site also includes an award-winning visitor centre, featuring an exhibition gallery and discovery centre where visitors of all ages can delve deeper into the history of the Cathedral, a bright airy café, and the Cathedral shop. A purpose-built learning centre offers outstanding facilities for school visits and family activities, and a suite of community meeting rooms is available for organisations and individuals to hire.

Lincoln Cathedral is a centre of excellence for heritage skills and craft, with its own on-site works department comprised of stonemasons, glaziers, lead workers and joiners, all dedicated to the maintenance, restoration and repair of this internationally significant building, and the 80 other historic buildings in the Cathedral estate.

An exceptional team of more than 80 staff and 500 volunteers ensures that all who visit receive a warm welcome and an excellent experience, and work towards ensuring a sustainable future so that future generations can continue to enjoy the sacred space of Lincoln Cathedral.

OUR VALUES AND MISSION

Our values reflect the qualities we believe are essential to our life and work, and which help us demonstrate Christian faith and witness within a culture of mutual flourishing and respect.



AT LINCOLN CATHEDRAL WE ARE:

INCLUSIVE

We embrace diversity by welcoming all who visit or work at the Cathedral, regardless of gender, age, race, sexuality, class, ability, culture or belief.

TRUSTWORTHY

We act with honesty, transparency and integrity in all that we do, acknowledging our strengths and weaknesses, and inspiring others to accomplish more through trust and self-belief.

KIND

We are kind to one another, treating others as we would like to be treated ourselves, through patience, understanding and forgiveness.

COLLABORATIVE

We work together as a team with loyalty and pride, building trust and partnerships that contribute to the common good.

FLEXIBLE

We adapt to change and new ways of working quickly and easily. We encourage questions and learn from our mistakes and successes.

ACCOUNTABLE

We are accountable for all that we do, to foster and environment in which we are empowered to make decisions about our work, while taking responsibility for delivering results.

PROACTIVE TO CHANGE

We embrace change with open hearts and minds, pioneering new ways of working and creative solutions to problems.

WHAT IS CHAPTER?



Chapter is the governing body of a cathedral, and its members are trustees for the purposes of charity law. Governance of cathedrals is set out in the Cathedrals Measure 2021, and this is supplemented by the Cathedral Governance code.

Its role is to direct and oversee the administration of the affairs of the Cathedral. Chapter consists of up to 12 people including the Dean and residentiary canons.

As a member of Chapter you are not only the trustee of a charity, but also share in Chapter's role supporting the Dean in overseeing the life of a church. Chapter members, lay and ordained, are part of the worshipping community of the Cathedral. Discussion and decision-making take place within the context of prayer. Lay members of Chapter are Honorary Canons of the Cathedral, and are licensed in a special service in which they become part of the historic Cathedral Foundation'.



WHAT TO EXPECT

Appointment to the Chapter of Lincoln Cathedral is for three years, and meetings take place seven times per year, usually on the second Tuesday of each month. The morning session begins at 10am. At 12.30pm Chapter members attend the Eucharist together. There is an afternoon session after lunch which normally finishes by 4pm. Papers are received by the previous Thursday and all members of Chapter are expected to have read papers and to be prepared to contribute as needed to discussion.

WHY BECOME A CHAPTER MEMBER?

At Lincoln Cathedral members of Chapter play a vital role in the strategic direction and governance of the Cathedral. Having a diverse range of ages, experience and ideas on Chapter brings a vibrancy to Cathedral life. But what's in it for you?

Becoming a Chapter member is a great way to give something back to a cause you care about. You'll share your unique gifts, skills, and enthusiasm with an organisation with almost 1,000 years of history, to help ensure that it continues to flourish in the future.

It's also a great way to access new professional networks, meet new people and explore new ideas. You'll gain an insight into the running of a charity and of a cathedral, and can develop your personal leadership skills as you contribute to the sustainable operation of an important community asset.

The help you provide will be invaluable and you'll have the satisfaction of knowing that you are making a positive contribution to the change that you want to see in the local community and across the county of Lincolnshire.



ROLE DESCRIPTION & RESPONSIBILITIES

ABOUT THE ROLE

The responsibilities of Chapter are to:

- Order the worship and promote the mission of the Cathedral
- Formulate, after consultation with the bishop, proposals in connection with the general direction and mission of the Cathedral
- Oversee the strategic management of all property vested in the Cathedral and the income accruing from it, ensuring that all necessary repairs and maintenance in respect of the Cathedral, its contents and other buildings and monuments are carried out
- Prepare an annual budget for the Cathedral
- Prepare an annual report and audited accounts
- Keep under review the Cathedral's Constitution and Statutes.

As a member of Chapter you'll also be expected to:

- Exercise good governance and stewardship of the Cathedral's activities, including overseeing the Cathedral's safeguarding and other compliance responsibilities
- Be known within the Cathedral community and support Cathedral worship and events where possible

ABOUT YOU

You'll have:

- A capacity to work with different traditions and different faiths
- An ability to understand the complexities of a cathedral and its associated functions and both lead and contribute to strategic thinking
- An aptitude for collaborative and independent working
- Excellent interpersonal skills in particular warmth, tact, discretion, diplomacy, empathy and imagination when representing the Cathedral Chapter
- The ability to influence, motivate and persuade whilst maintaining a constancy of purpose.

We welcome applications from everyone and we'd be particularly interested in talking to you if you have particular experience in any of the following areas:

- Finance
- The retail and commercial sector
- Charity governance
- The care and maintenance of heritage properties
- Communications and marketing
- Audit and risk management

TO APPLY

If this sounds like you, we'd love to hear from you.

Please supply a copy of your most recent CV and a brief letter of no more than 500 words highlighting what is motivating you to apply for this position and the experience you would bring to it.

You should email them to deansoffice@lincolncathedral.com, or send by post to The Chapter Office, 4 Priorygate, Lincoln, LN2 1PL.

The closing date for applications is **Monday 2 December 2024.**

PLEASE NOTE

- You must be over the age of 16
- You must be either a communicant in the Church of England OR a communicant member of a church which is not in communion with the Church of England, but subscribes to the doctrine of the Holy Trinity.
- You must not be disqualified from being a charity trustee under the Charities Act 2011
- You must not be included on a barred list
- You must not have been convicted of an offence mentioned in Schedule 1 of the Children and Young Persons Act 1933

TELEPHONE
01522 561 600

VISIT
www.lincolncathedral.com

Lincoln Cathedral, Minster Yard, Lincoln, LN2 1PX

